

**Emergency Management Committee
Meeting
November 12, 2013
6:00 pm
Salem, Connecticut
Town Office Building
Room 2**

Present: D. Bourdeau, E. Shafer, C. Martin, R. Martin, S. Spang, C. Weston,
Absent: Roman Kachorowsky

1. CALL TO ORDER

D. Bourdeau called the meeting to order at 6:00

2. APPROVE MINUTES

**M/S/C (Shafer/R. Martin) to approve the minutes of October 8, 2013
as presented. Vote: Approved Unanimously**

3. PUBLIC COMMENT/GUESTS-

C. Martin stated she had invited two people to the meeting who may be interested in joining but they were unable to attend.

4. OLD BUSINESS

None

5. NEW BUSINESS

a. New Member

C. Martin stated she has a daughter and friend who want to come to the meetings and may want to join.

b. Weather Update

The weather station is up and operating. There was discussion of a grant and putting up a station at the school.

The members discussed software for the weather station which would let residents view the information in real time.

**M/S/C (Shafer/Weston) to appropriate \$300 for the, “weather link ip 6555”
software. Vote: Approved Unanimously**

c. School Radio Communications

The antennas were placed at the school by the preschool room. This will allow for the school to be used as a backup EOC. There is phone and internet capability as well as cell phone reception. D. Bourdeau will check to see if there is electricity when the power goes out and the generator takes over. D. Bourdeau will look into a cabinet at the school for radio storage.

OTHER BUSINESS

D. Bourdeau asked if there should be 4 radios bought for use during emergencies. He stated they did have radios but they were loaned out and never returned. The radios would have the bus, public works, school, 155, and talk around frequencies. The radios could be used by the First Selectman, Resident Trooper, CL&P representative, and others. The radios would be signed out.

D. Bourdeau informed the members that the Department of Homeland Security is offering classes and certifications. The travel, hotel, and class expenses will be paid for by the Department. Anyone interested in going should sign up and let him know.

C. Martin updated the members on the purchase of a new laptop. She talked to Computer Works and they suggested going to Best Buy. The Town will try to set up an account with Best Buy for future purchases.

M/S/C (Weston/Shافر) to authorize the Committee to spend up to \$1000 for the purchase of a laptop. Vote: Approved Unanimously

Discussion of the available outlets/electricity when the building is on generator power was discussed. The internet modem should be plugged into an orange outlet so internet service will be available.

E. Shafer stated that for the State of Connecticut Emergency Grant Application they want the members IS200b, IS100, IS700, and IS800 certifications.

S. Spang reported she researched the state statutes and there is no mention of Emergency Management, just Civil Preparedness. The ordinance needs to be updated to reflect the changes in the statute. R. Martin will look at Colchester's ordinance forming their Emergency Management Committee.

S. Spang stated the Town's website is going to be revamped and there should be a page for Emergency Management. She suggested members look for links, a mission statement, and situational information to be put on the page. Members are going to send S. Spang ideas/links for the website.

M/S/C (Bourdeau/Shافر) to approve meeting dates for the second Tuesday of the month at 6:00 PM at the Town Office Building.

C. Weston and C. Martin will explore getting the, "Everbridge" alert system.

The December meeting will have pizza

ADJOURNMENT

M/S/C (C. Martin/Weston) to adjourn at 7:25 PM

Respectfully Submitted

Sue Spang

Recording Secretary